



San Juan Islands Conservation District

POSITION: Wetlands Intern, Temporary part-time, 15-20 hours per week

LOCATION: Friday Harbor, San Juan Islands

DATE: October 2025 – September 2026

OVERVIEW

The Wetlands Intern plays a vital role in protecting and restoring San Juan County's environment while gaining a deeper appreciation of the natural world and building career skills that will last a lifetime. Work occurs in the office and outdoors alongside a supportive staff and partner network. The Intern supports a growing new wetland conservation, restoration, and enhancement program within the Conservation District, gaining skills in project management, budgeting, grant writing, monitoring, outreach, research, and scientific and regulatory aspects of wetland systems.

The Intern works under the direction, guidance and supervision of the Agriculture Program Manager, Riparian Program Manager, and Executive Director.

DUTIES AND RESPONSIBILITIES

- Perform entry-level project management tasks for existing and new wetlands enhancement projects.
- Complete research, planning, permitting and other documentation for projects, with the support of managers, staff and partners.
- Maintain in-field monitoring of wetland sites according to established protocols.
- Receive ongoing training in wetland delineation, monitoring, planning and project management.
- Produce and maintain documentation to serve as a roadmap used by the District and partners to execute future wetland restoration projects.
- Conduct outreach to public and private landowners related to projects and new opportunities.
- Shadow managers, staff, partners and professionals in the field to increase skillset in all aspects of wetland enhancement.
- Support logistics for project implementation including scheduling, supplies and materials, and coordination of work crews that will implement enhancement plans, such as subcontractors and the Islands Conservation Corps.
- Support grant writing to obtain funding for more enhancement opportunities.

REQUIRED QUALIFICATIONS

- Bachelor's degree with coursework in natural resources, environmental science, or related field.
- 1-2 years of experience in related field.
- Excellent organizational and communication skills.
- Experience managing projects and understanding budgets.
- Basic understanding of common GIS operations, including new feature datasets, editing existing tables and features, and basic data management and organization.
- Knowledge of basic forestry, soil, and riparian restoration techniques.
- Ability to self-direct and manage time.
- Ability to work in person at the office and remotely as needed.

DESIRED QUALIFICATIONS

- Knowledge of federal, state, and local programs involved in natural resource management
- Knowledge of the natural ecology of the Northwest in general and the San Juan Islands in particular
- M.A. or M.S. degree in Environmental Studies, Environmental Planning, Environmental Science, or a related field.

WORK ENVIRONMENT

Work will take place in a combination of field, office, and online work environments. Applicants must have reliable transportation and may at times need to provide their own transportation for work-related travel which is reimbursed per mile at current WA State rates.

COMPENSATION AND BENEFITS

\$25 - \$28 per hour, depending on qualifications. This is a non-benefited position. Sick leave is accrued in accordance with WA state law and the SJICD Employee Handbook.

BACKGROUND CHECK AND REFERENCES:

All applicants must be able to pass a background check and possess a valid driver's license. Must have and maintain acceptable motor vehicle record. Must possess a willingness to work in adverse weather and field conditions.

TO APPLY

Please send cover letter, resume, and the name and contact information of three references to Pauline Chiquet at Pauline@sjicd.org.