**San Juan Islands Conservation District**

**Regular Board Meeting Agenda**

**Date:** 1/27/2023

**Time:** 8:30 – 10:30 am

**Location:** Physical: 530 Guard Street, Friday Harbor 98250

 Online: this meeting will be held via Zoom. Online login information is provided below.

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| **AGENDA** |
| **MEETINGS ARE OPEN TO THE PUBLIC**SUPERVISORS: Vicki Heater, David Bill, Lynn Bahrych, Carson Sprenger, Claire CrawbuckASSOCIATES: STAFF ATTENDING: Paul Andersson, Tony FyrqvistPARTNERS: Robin Buckingham, NRCS; Jean Fike, WSCC Puget Sound Regional Manager; Alan Chapman, WACD NW Region Representative |

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| **Agenda Item** | **Time** | **Lead** |

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|  | Welcome and Introductions | 8:30 | Chair |
| 1 | Agenda Approval | 8:35 | Chair |
| 2 | December ‘22 Regular Meeting Minutes Approval | 8:40 | Chair |
| 3 | Financial Officers Report – November Financials* Board Approval of Reconciliation, Profit/Loss, Balance Sheet, Credit Card Detail, Adjusting Journal Entries financial reports
* Grant Progress and Pipeline Reports
* Reserve Account Balance
 | 8:45 | Chair/Tony |
| 4 | New Business* Action item to establish 2023 Supervisor Election details – Resolution #2023-001 - SJICD Board Supervisor public election date, time, and polling location. Details attached.
* Action item to establish Claire Crawbuck and remove Deanna Eltinge as signers on District’s Banner Bank operating account; add Claire Crawbuck as Authorized Signer on BI 19-21 Form for WSCC, removing Matt Claussen and Angie Shephard.
* Action item to increase SJICD credit card spending limit –– Motion to approve an increase of SJICD credit card limit above $10,000, not to exceed $20,000.
* Action item to increase SJICD Purchase Order requirement threshold – Motion to increase PO requirement threshold from $250 to $500.
* Action item to renew District Line of Credit – Motion to approve two-year renewal of LOC with Liberty Bank.
* Action item to modify staff sick leave policy language – motion to approve new language related to staff sick leave.
 | 9:00 | Chair/Paul  |
| 5 | Old Business * Discussion of Associate Supervisor membership- SJICD policy, application form and (re)introduction to potential new and existing members.
* Action - Motion to approve SJICD Associate Supervisor Policy
* Legislative updates - discussion of priority legislation status
* CD office space – Progress report on search for office options
* SJICD capital fundraising campaign – discussion of long-term fundraising campaign.
 | 9:15 | Chair/Paul |
| 6 | Staff and Program Reports * Staff and Program Reports - Document attached
* Recap of SJICD presentation to VSP Joint Meeting on 1/13 – Slide deck attached
 | 9:45 | Chair/Paul |
| 7 | Subcommittees* Forest Health Collaborative Subcommittee – Meeting on 1/5 discussed the many moving parts and pending funding opportunities related to forestry efforts at the District. An outline of a Forest Health Strategic Plan was developed and is attached.
 | 9:55 | Chair/Paul |
|  8 | Upcoming Trainings/Webinars/Events – * Ag Listening Sessions – January 26 (Orcas), 27 (San Juan), 30 (Lopez)
* SJICD Presentation to SJC Council (VSP, General Updates) – Feb 7
* WACD Legislative Day – February 8
* Ag Summit - March 3-4, 2023, at Friday Harbor Labs, SJI
* Terrestrial Manager’s Group Retreat – March 28-29; 2-day retreat at Moran State Park for multi-agency staff and board members
* March 2023 – WSCC Conservation Month
 | 10:00 | All |
| 9 | Idea Pot  | 10:05 | All |
| 10 | Partner Reports | 10:10 | Chair |
| 11 | Public Comments | 10:20 | Chair |
| 12 | Adjourn | 10:30 | Chair |

SJICD is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
<https://us06web.zoom.us/j/86321254941?pwd=UDJzSVJJRm5jRktlcUlFVHM2TTd0UT09>

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